## Oct 28, 2024 8:00 PM | SPRINT 1 MEETING MINUTES

**Attendees:** [Quân Lý Anh](mailto:laquan22@clc.fitus.edu.vn) [Vĩ Trần Tường](mailto:ttvi22@clc.fitus.edu.vn) [Luật Hoàng Trí](mailto:htluat22@clc.fitus.edu.vn) [Quân Tôn Thất Minh](mailto:ttmquan221@clc.fitus.edu.vn) [Anh Nguyễn Quốc](mailto:nqanh211@clc.fitus.edu.vn)

**Attached files:** [Sprint 1 report](https://docs.google.com/document/u/1/d/1JsaQ1Ez_HeSKkZpkaOHWJP5NhCuQ-du2mvpc1HLLp0g/edit) [Pa0-Proposal](https://docs.google.com/document/u/1/d/1Ul2aIThKqX7QF_Iw-Nj0yaGL7xU85wE7OcpzGtdwEnM/edit)

**Location:** Google meet

**Agenda**

* **Check in**
* **Review assigned works**
* **Assign new tasks**

**Status report**

| **STT** | **Achievement last week** | **Task in progress** | **Responsibility** | **Issue** |
| --- | --- | --- | --- | --- |
| 1 | Tool setup (Jira, Github) and invite members | In progress | LAQuan | 100% |
| 2 | Research about Javascript, React and nodejs | In progress | TTVi | 100% |
| 3 | Planning layout for proposal | In progress | TTMQuan | 100% |
| 4 | Researching about features of AI-copilot | In progress | HTLuat | 100% |
| 5 | Setup google drive and | In progress | NQAnh | 100% |

**Summary**

* **All members base on the layout of proposal and do the assigned task** [Requirement of project](https://docs.google.com/document/u/1/d/1bLWam2L9X4xo9g0cyLHqdkIoQCMIV_jhNbxe7HE6OGE/edit)
* **The next meeting will be held in Oct 31, 2024 to review the proposal and planning to do the next phase**